CITY OF RICHARDSON CITY PLAN COMMISSION MINUTES – JANUARY 7, 2014

The Richardson City Plan Commission met on January 7, 2014, at 7:00 p.m. at City Hall in the Council Chambers, 411 W. Arapaho Road, Richardson, Texas.

MEMBERS PRESENT: Barry Hand, Chairman

Gerald Bright, Vice Chair Janet DePuy, Commissioner Marilyn Frederick, Commissioner Thomas Maxwell, Commissioner Randy Roland, Commissioner

Bill Ferrell, Alternate Stephen Springs, Alternate

MEMBERS ABSENT: Eron Linn, Commissioner

CITY STAFF PRESENT: Sam Chavez, Assistant Director – Dev. Svcs – Planning

Israel Roberts, Development Review Manager

Kathy Welp, Executive Secretary

BRIEFING SESSION

Prior to the start of the regular business meeting, the City Plan Commission met with staff to receive a briefing on staff reports and agenda items. No action was taken.

MINUTES

1. Approval of the minutes of the regular business meeting of December 17, 2013.

Motion: Vice Chair Bright made a motion to approve the minutes as presented; second by Commissioner Frederick. Motion passed 7-0.

CONSENT AGENDA

All items listed under the Consent Agenda are considered to be routine by the City Plan Commission and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless desired, in which case any item(s) may be removed from the Consent Agenda for separate consideration.

2. **Site, Landscape and Building Elevation Plans** – **Townes of Buckingham (companion to Item 3):** A request for approval of the site and landscape plan and building elevations for the development of an 81-unit townhome neighborhood with private streets. The property is located on the east side of Whitehall Drive, between Centennial Boulevard and Buckingham Road, and is zoned O/C Office/Commercial with a Special Permit for townhomes.

Motion: Commissioner Roland made a motion to approve the Consent Agenda as presented; second by Commissioner Ferrell. Motion approved 7-0.

PUBLIC HEARING

3. Townes of Buckingham Addition (continued from December 17, 2013 meeting; companion to Item 2): Consider and take necessary action on a request for approval of a replat of Lots 10 and 11, Block A, and Lots 16 and 17, Block B of the Buckingham Estates Addition, Lot 12C, Block B of the Buckingham Addition, and previously abandoned Willingham Drive right-of-way into an 81-lot townhome neighborhood with six (6) common areas. The 7.04-acre site is located on the east side of Whitehall Drive, between Centennial Boulevard and Buckingham Road and is zoned O/C Office/Commercial with a Special Permit for townhomes.

Mr. Roberts explained the purpose of the replat was to reflect the development of an 81-lot, gated, townhome subdivision with privately maintained street and common areas. He added the replat complied with the existing ordinance.

With no questions or comments from the Commission, Chairman Hand opened the public hearing.

Mr. Bryan Umberger, Texas Development Services, 1512 Crescent Drive, Carrollton, Texas, said he was available for any questions and asked the Commission for a favorable ruling.

No other comments in favor or opposed were received and Chairman Hand closed the public hearing.

Commissioner Frederick asked for clarification on the guest parking spaces and Mr. Roberts replied the spaces would be on the street.

Motion: Commissioner Springs moved to approve Item 3 as presented; second by Commissioner Maxwell. Motion approved 7-0.

ADJOURN

With no further business before the Commission, Chairman Hand adjourned the regular business meeting at 7:17 p.m.

Barry Hand, Chair City Plan Commission